

## Fair Political Practices Commission

### Filing Schedule for State Officeholders and Candidates Not Listed on the March 5, 2024 Ballot

<i>Deadline</i>	<i>Period</i>	<i>Form</i>	<i>Notes</i>
<b>Jan 31, 2024**</b> <i>Semi-Annual</i>	* – 12/31/23	<a href="#">460</a>	<ul style="list-style-type: none"> <li>All committees must file this statement.</li> <li>May be filed on January 25, 2024.</li> </ul>
<b>Within 10 Business Days</b> <i>\$5,000 Report</i>	<b>Ongoing –</b> <i>File any time other than 90-day election cycle</i>	<a href="#">497</a>	<b>Only E-filers file this report:</b> <ul style="list-style-type: none"> <li>File if a contribution of \$5,000 or more is received from a single source.</li> <li>E-file only. No paper copy is required.</li> <li>File within 10 business days of receipt of contribution.</li> </ul>
<b>Within 10 Days</b> <i>Independent Expenditure Verification</i>	<b>Ongoing</b>	<a href="#">462</a>	<ul style="list-style-type: none"> <li>Committees file only one Form 462 per election for each candidate supported or opposed by an independent expenditure.</li> <li>Committees making independent expenditures must file this form with the FPPC by e-mail only. No paper copy is required.</li> </ul>
<b>Within 24 Hours</b> <i>Election Cycle Reports</i>	<b>12/6/23 – 3/5/24</b>	<a href="#">496</a> <a href="#">497</a>	<ul style="list-style-type: none"> <li><b>496:</b> File if an independent expenditure of \$1,000 or more, in the aggregate, is made in connection with a candidate or ballot measure listed on the March 5, 2024, ballot.</li> <li><b>497:</b> File if a contribution of \$1,000 or more in the aggregate is made to or in connection with a candidate or ballot measure listed on the March 5, 2024, ballot, or if a contribution is made to a political party committee.</li> <li>E-file only. No paper copy is required.</li> </ul>
<b>Jan 25, 2024</b> <i>1<sup>st</sup> Pre-Election</i>	<b>1/1/24 – 1/20/24</b>	<a href="#">460</a>	<ul style="list-style-type: none"> <li>File this statement if contributions or independent expenditures of \$500 or more are made in connection with the March 5, 2024, ballot.</li> </ul>
<b>Feb 22, 2024</b> <i>2<sup>nd</sup> Pre-Election</i>	<b>1/21/24 – 2/17/24</b>	<a href="#">460</a>	<ul style="list-style-type: none"> <li>File this statement if contributions or independent expenditures of \$500 or more are made in connection with the March 5, 2024, ballot.</li> </ul>
<b>July 31, 2024</b> <i>Semi-Annual</i>	* – 6/30/24	<a href="#">460</a>	<ul style="list-style-type: none"> <li>All committees must file this statement.</li> </ul>

**See next pages for additional reporting information.**

# Fair Political Practices Commission

## Additional Reports

Depending on committee activity, one or more of the following reports may also be required:

- **Payments Related to a State Ballot Measure (E-filers only):** File Form 496 (24-Hour/10-Day Independent Expenditure Report) or Form 497 (24-Hour/10-Day Contribution Report) within 10 business days of making payments totaling \$5,000 or more in connection with a single state ballot measure. No paper copy is required.
- **Form 511:** File within 10 days of making either of the following expenditures related to an advertisement to support or oppose a ballot measure: 1) a payment totaling \$5,000 or more to an individual to appear in an advertisement, or 2) a payment of any amount to an individual portraying a member of a licensed occupation (e.g., nurse, doctor, firefighter). **E-filers must also file a paper copy.**\*\*\*
- **Form E-530:** File within 48 hours of making a payment, or a promise of a payment, of \$50,000 or more during the 45 days prior to an election for a communication that identifies a state candidate listed on the ballot but does not expressly advocate the election or defeat of the candidate. No paper copy is required.

### Additional Notes:

- **\*Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- **\*\*Deadlines:** Due to the election being held early in the year, the deadline for the first pre-election statement for calendar year 2024 is earlier than the deadline for the semi-annual statement for calendar year 2023. A candidate/committee active in both calendar years may file the 2023 statement on January 25, 2024.
- **\*\*\*Paper Filings:** All paper filings may be filed by first-class mail or by email with a verified digital signature unless otherwise noted. Persons required to file a report or statement by paper with the Secretary of State's Office may instead file by email ([digitalfiling@sos.ca.gov](mailto:digitalfiling@sos.ca.gov)) with a verified digital signature or other digital means as prescribed by the Secretary of State's Office. Please visit the Secretary of State's [website](#) for more information on how to file with a digital signature. Refer to the [filing with a digital signature fact sheet](#) for assistance in creating your digital ID.
- **Deadline Extensions:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to a 24-Hour/10-Day Contribution Report (Form 497) that is due the weekend before the election, and this extension never applies to any 24-Hour/10-Day Independent Expenditure Reports (Form 496). Such reports must be filed within 24 hours regardless of the day of the week.
- **Where to File:** State committees file reports with the Secretary of State. Candidate controlled committees that are not e-filers file paper copies with the elections' official at the candidate's county of domicile.
- **E-filer:** A state committee that has received contributions or made expenditures totaling \$25,000 or more.
- **Form 460:** All state committees, including e-filers, must also file paper reports.\*\*\*
- **Forms 496 and 497:** These reports filed online only.
- **Penalties:** Late statements and reports are subject to a fine of \$10 per day on both the paper and the e-filed version (i.e., \$20 per day for a late Form 460). Failure to file a statement or report could result in an enforcement penalty of \$5,000 per violation.
- **State Contribution Limits:** Refer to the [contribution limits chart](#) on the FPPC website.
- **Public Documents:** All statements and reports are public documents.

## Fair Political Practices Commission

- **Resources:** Campaign manuals and other instructional materials are available on the [Campaign Rules](#) page. Or, visit [www.fppc.ca.gov](http://www.fppc.ca.gov) > Learn > Campaign Rules.