



FAIR POLITICAL PRACTICES COMMISSION

428 J Street • Suite 620 • Sacramento, CA 95814-2329
(916) 322-5660 • Fax (916) 322-0886

To: Chair Ravel and Commissioners Eskovitz, Garrett, Montgomery and Rotunda
From: Tina Z. Bass, Chief of Administration
Subject: Administration Division Report
Date: August 6, 2012

DIVISION PROJECTS

Since the last report, the following notable activity has occurred:

- Completed year-end financial statements and have set up controls for the 2012-13 fiscal year.
- Beginning budget schedules and position control for the preparation of the Commission's portion of the 2013-14 Governor's Budget.
- The work is currently being completed on the updated audio system in the hearing room. The system work is scheduled to be completed prior to the August Commission Meeting. The system will have more balanced audio and less feedback.
- The Division continues to assist with the logistics of the on-line posting of the Form 700 statements for the judges. The statements have been posted to the secure website to allow review by the judges prior to posting and staff is assisting with the review of the redaction requests.
- Involved in costing legislative proposals and looking at enacted legislation for the resource impact on the Commission.
- Completed our quarterly security analysis of the Commission's external website.

NEW EMPLOYEES SINCE THE PREVIOUS REPORT

ENFORCEMENT DIVISION

Michael Beavers 07/01/2012
Special Investigator