



STATE OF CALIFORNIA
FAIR POLITICAL PRACTICES COMMISSION
428 J Street • Suite 620 • Sacramento, CA 95814-2329
(916) 322-5660 • Fax (916) 322-0886

To: Commissioners Casher, Eskovitz, Wasserman, and Wynne

From: Tina Z. Bass, Chief of Administration

Subject: Administration Division Report

Date: October 31, 2013

There are several items which may be of interest since the last report:

- We have installed a translation program on the website. It is a Google translate feature that translates the HTML text in over 60 languages.
- We are conducting a physical inventory of agency resources and have made arrangements with the California Prison Industry Authority to pick up agency e-waste.
- We are continuing to certify local and State agency electronic filing systems for Statements of Economic Interests (Form 700).
- We are preparing and compatibility testing Windows 7 for our PC desktop environment in response to the retiring of Windows XP, our current operating system.
- We are researching and testing options to update the Enforcement Database since the database is reaching its effective end of life.
- We are assessing and tightening information security based on the State of California partnership with the Federal Department of Homeland Security.

New Employee Report

Executive/Administration

Karl Scheff, part-time Sr. Information Systems Analyst