



FAIR POLITICAL PRACTICES COMMISSION

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(Unapproved and subject to change)

CALIFORNIA FAIR POLITICAL PRACTICES COMMISSION

MINUTES OF MEETING, Public Session

Thursday, January 16, 2014

CALL TO ORDER

Vice Chair Eskovitz called the meeting to order at 10:00am on January 16, 2014 at the Fair Political Practices Commission, 428 J Street, Sacramento, CA 95814.

Commissioners Tricia Wynne and Eric Casher were present. Vice Chair Sean Eskovitz and Commissioner Gavin Hachiya Wasserman were present by telephone.

Vice Chair Eskovitz opened the meeting and made a motion to have Commissioner Wynne handle the Commission Meeting since he was not present. Commissioner Wasserman seconded the motion.

Ayes: Vice Chair Eskovitz and Commissioners Wynne, Casher, Wasserman

The motion passed 4 to 0.

Executive Director Erin Peth addressed the Commission and introduced the new Commission Fellow, Jaycob Bytel and provided information on the Fellowship program. Erin acknowledged Adam Silver, last year's Fellow who is now an attorney in the Enforcement Division. Erin thanked Enforcement Chief Gary Winuk for his time and commitment to this Fellowship program.

WELCOME

1. Public Comment

Commissioner Wynne opened the floor for public comment and there was none.

Commissioner Wynne acknowledged that the Commission received several comment letters regarding the issue with Marin County and the real property rule. Commissioner Wynne asked General Counsel Zack Morazzini to provide an update on the matter.

Zack Morazzini addressed the Commission regarding the real property rule, stating that staff was planning to have a memorandum and proposed language to revise the rule brought forth as a discussion item at the February Commission Meeting.

PROPOSED CONSENT CALENDAR ITEMS 2 – 37

2. Approval of November 2013 Commission Meeting Minutes.

Commissioner Wynne opened the floor to the Commission to remove or discuss an item from the Proposed Consent Calendar.

Commissioner Casher removed Items 9, 15 and 16.

Vice Chair Eskovitz stated he would like to remove Item 10.

Commissioner Wasserman stated he would like to remove Items 3, 4, 5, 16, 30-37.

Commissioner Wasserman corrected himself and stated he meant to remove Item 18, not Item 16. He clarified that he will not recuse or abstain from voting on these items, but that he has questions or statements on them.

Vice Chair Eskovitz made a motion to approve the Consent Calendar items 2, 6-8, 11-14, 17, 19-29. Commissioner Casher seconded the motion.

Ayes: Vice Chair Eskovitz, Commissioners Wynne, Casher, Wasserman

The motion passed 4 to 0.

Erin Peth suggested Commissioner Wasserman ask the questions he had on the Items the he removed. Commissioner Wasserman received clarification and additional information on Items 3, 4, 5, 18, 30-37.

ENFORCEMENT MATTERS

Money Laundering

3. In the Matter of Gustavo Villa, FPPC No. 13/1122. Staff: Senior Commission Counsel Angela Brereton and Special Investigator Beatrice Moore. Respondent, Gustavo Villa, the General Manager of Maywood Mutual Water Company No. 2, violated the Political Reform Act by giving two cash contributions to another individual in order for the individual to write checks to make two contributions in those amounts to campaign committees, and then failing to disclose the true source and intermediary information to the recipients of the contributions. Specifically, Respondent made two campaign contributions, in the amounts of \$2,000 and \$800, in the name of Beatriz Torres rather than his own name, failed to disclose to the recipients of the contributions that he was the true source, failed to disclose to the recipients of the contributions that

he was an intermediary for another, and failed to disclose to the recipients of the contributions that Beatriz Torres was an intermediary for another, in violation of Government Code Sections 84300, subdivision (c), 84301 and 84302 (1 count). **Total Proposed Penalty: \$4,500.**

Commissioner Wasserman made a motion to approve Item 3. Commissioner Casher seconded the motion.

Ayes: Vice Chair Eskovitz, Commissioners Wynne, Casher, Wasserman

The motion passed 4 to 0.

Conflict of Interest

4. In the Matter of Juliet Ellis, FPPC No. 13/194. Staff: Commission Counsel Zachary Norton and Special Investigator Jeffrey Kamigaki. In this matter, Respondent, Juliet Ellis, Assistant General Manager for External Affairs of the San Francisco Public Utilities Commission, attempted to use her official position to influence a governmental decision in which she had a material financial interest, by communicating with San Francisco Public Utilities Commission staff, concerning contracts with a source of income, Green For All, in violation of Government Code Section 87100 (1 count). **Total Proposed Penalty: \$3,500. (Total Proposed Penalty by San Francisco Ethics Commission: \$5,000, for a Combined Proposed Penalty: \$8,500)**

Influencing Prospective Employment

5. In the Matter of Kelli Moors, FPPC No. 13/917. Staff: Senior Commission Counsel Neal Bucknell, Political Reform Consultant Teri Rindahl, and Law Clerk Robert Binning. On or about July 24, 2013, Respondent, Kelli Moors, while acting in her capacity as a member of the Carlsbad Unified School District Board of Trustees, voted to approve a contract with the law firm of Fagen Friedman & Fulfrost, LLP for legal/professional services for the 2013-14 school year (for an amount not to exceed \$100,000). However, the day before the vote, Respondent had received and accepted a job offer from the same law firm. In this way, Respondent violated Government Code Section 87407, which prohibits public officials from making governmental decisions directly relating to anyone with whom they have an arrangement concerning prospective employment (1 count). **Total Proposed Penalty: \$4,000.**

Commissioner Wasserman made a motion to approve Items 4 and 5. Commissioner Casher seconded the motion.

Ayes: Vice Chair Eskovitz, Commissioners Wynne, Casher, Wasserman

The motion passed 4 to 0.

Campaign Contribution Limits

6. In the Matter of Russell Bogh, Russ Bogh for Senate 2010, and Dana Hopkins, FPPC No. 13/005. Staff: Senior Commission Counsel Dave Bainbridge and Program Specialist Luz Bonetti. This case resulted from an audit by the Franchise Tax Board. Respondent, Russell Bogh, ran for state Senate in 2010. Respondent, Russ Bogh for Senate 2010, was his candidate-controlled committee and Respondent, Dana Hopkins, was the committee Treasurer. Respondents accepted a campaign contribution from Bogh Engineering, Inc. that exceeded the campaign contribution limit for candidates for state Senate in violation of Government Code Section 85301, subdivision (a) and California Code of Regulations, title 2, section 18545, subdivision (a)(1). **Total Proposed Penalty: \$3,000.**

Campaign Reporting

7. In the Matter of Timothy Park, FPPC No. 13/243. Staff: Senior Commission Counsel Bridgette Castillo and Political Reform Consultant Jeanette Turvill. Respondent, Timothy Park, qualified as an Independent Expenditure Committee by making independent expenditures in connection with the Cerritos City Council Election held on March 5, 2013. In this matter, Respondent failed to file the pre-election campaign statement for the period covering January 1, 2013, through February 16, 2013, in violation of Section 84200.8, subdivision (b) (1 count). **Total Proposed Penalty: \$2,000.**

8. In the Matter of Jass Singh, the Committee Against the Recall of Jass Singh MHCSD Director 2012, and Renu Singh, FPPC No. 12/805. Staff: Commission Counsel Zachary Norton and Special Investigator Lee Myers. Respondent, Jass Singh, was a candidate for recall as a Director with the Mountain House Community Services District in the November 6, 2012 election. Respondent, Committee Against the Recall of Jass Singh MHCSD Director 2012, was his candidate controlled committee and Renu Singh was the Treasurer for the Respondent Committee. Respondents failed to timely file a second pre-election campaign statement covering the period October 1, 2012, through October 20, 2012, due October 25, 2012, in violation of Government Code Sections 84200.5, subdivision (b), and 84200.7, subdivision (b). **Total Proposed Penalty: \$2,000.**

9. In the Matter of Scott Mann and Scott Mann for Menifee Mayor 2012, FPPC No. 12/585. Staff: Commission Counsel Zachary Norton and Special Investigator Laura Jestes. Respondent, Scott Mann, was a successful candidate for Menifee Mayor in the 2012 election, and Scott Mann for Menifee Mayor 2012 was his controlled committee. Respondents failed to disclose nonmonetary contributions totaling \$982.25 received on or about June 14, 2012, through June 30, 2012, from the Menifee Taxpayers Association, on a first pre-election campaign statement and a semi-annual campaign

statement, in violation of Government Code Section 84211, subdivision (f) (1 count).
Total Proposed Penalty: \$1,500.

Commissioner Wasserman made a motion to approve Item 9. Vice Chair Eskovitz seconded the motion.

Ayes: Vice Chair Eskovitz, Commissioners Wynne, Wasserman

Abstained: Commissioner Casher

The motion passed 3 to 0.

10. In the Matter of Independent Democratic Directions Committee and Nancy Rodriguez, FPPC No. 13/028. Staff: Commission Counsel Adam Silver and Political Reform Consultant Teri Rindahl. Respondent, Independent Democratic Directions Committee (“Respondent Committee”), is a slate mailer organization and Respondent, Nancy Rodriguez, was at all times relevant in this case the Treasurer for the slate mailer organization. During the semi-annual reporting period of January 1, 2012, through June 30, 2012, Respondent Committee did not receive any contributions or make any expenditures. Respondents failed to timely file a semi-annual campaign statement covering the period of January 1, 2012, through June 30, 2012, due July 31, 2012, in violation of Government Code Section 84218, subdivision (a) (1 count). **Total Proposed Penalty: \$400.**

Commissioner Casher made a motion to approve Item 10. Commissioner Wasserman seconded the motion.

Ayes: Commissioners Wynne, Wasserman, Casher

Abstained: Vice Chair Eskovitz

The motion passed 3 to 0.

11. In the Matter of Hany Fangary, Friends of H. S. Fangary for Hermosa Beach City Council 2013, and Dina Fangary; FPPC No. 13/1109. Staff: Political Reform Consultant Adrienne Korchmaros. Respondents, Hany Fangary, Friends of H. S. Fangary for Hermosa Beach City Council 2013, and Treasurer, Dina Fangary, failed to timely file campaign statements covering the periods July 1, 2013, through September 21, 2013, due September 26, 2013, and September 22, 2013, through October 19, 2013, due October 24, 2013, with the City of Hermosa Beach in violation of Government Code Section 84200.5 (2 counts). **Total Proposed Penalty: \$400.**

12. In the Matter of Willard H. Murray, Jr., Committee to Elect Willard Murray Water Replenishment Board 2010, and David L. Gould; FPPC No. 13/462. Staff: Political Reform Consultant Adrienne Korchmaros. Respondents, Willard H. Murray, Jr., Committee to Elect Willard Murray Water Replenishment Board 2010, and its Treasurer, David L. Gould, failed to timely file the campaign statement covering the period July 1, 2012, through December 31, 2012, due January 31, 2013, with the County of Los Angeles Clerk-Recorder in violation of Government Code Section 84200 (1 count). **Total Proposed Penalty: \$200.**

Lobbying Reporting

13. In the Matter of John E. Mendez, Mendez Strategy Group, FPPC No. 13/503. Staff: Legal Analyst Tracey Frazier and Law Clerk Liz Smutz. Mendez Strategy Group, a California lobbying firm, and John Mendez, Mendez Strategy Group's President and Responsible Officer, failed to timely file a Report of Lobbying Firm (Form 625) covering the period July 1, 2012, through September 30, 2012, disclosing total payments received for lobbying services in the amount of \$6,147.78, in violation of Government Code Sections 86114, and 86117 (1 count). **Total Proposed Penalty: \$400.**

Receipt of Gift Over the Limit

14. In the Matter of Raymond Buenaventura, FPPC No. 13/815. Staff: Political Reform Consultant Teri Rindahl. In this matter, Respondent, Raymond Buenaventura, as a City Council Member for the City of Daly City, reported accepting a gift of tickets totaling \$1,200 from the Olympic Club on his 2012 Statement of Economic Interests, exceeding the \$420 gift limit applicable in 2012, in violation of Government Code Section 89503 (1 count). **Total Proposed Penalty: \$400.**

15. In the Matter of Jean L. Goebel, FPPC No. 13/1204. Staff: Political Reform Consultant Jeanette Turvill. In this matter, Respondent, Jean L. Goebel, as a Director for the California Housing Workers Compensation Authority, reported accepting a gift of raffle winnings totaling \$806.75 from the NorCal National Assn. of Housing & Redevelopment Officials on her 2012 Statement of Economic Interests, exceeding the \$420 gift limit applicable in 2012, in violation of Government Code Section 89503(1 count). **Total Proposed Penalty: \$400.**

Commissioner Wasserman made a motion to approve Item 15. Vice Chair Eskovitz seconded the motion.

Ayes: Vice Chair Eskovitz, Commissioners Wynne, Wasserman

Abstained: Commissioner Casher

The motion passed 3 to 0.

16. In the Matter of Michael Kathleen Self, FPPC No. 13/1203. Staff: Political Reform Consultant Jeanette Turvill. In this matter, Respondent, Michael Kathleen Self, as a former Councilmember for the City of Santa Barbara, reported accepting a gift of 2 Red Feather Ball tickets totaling \$600 from Marborg Industries on her 2012 Statement of Economic Interests, exceeding the \$420 gift limit applicable in 2012, in violation of Government Code Section 89503(1 count). **Total Proposed Penalty: \$200.**

Commissioner Wasserman made a motion to approve Item 15. Vice Chair Eskovitz seconded the motion.

Ayes: Vice Chair Eskovitz, Commissioners Wynne, Wasserman

Abstained: Commissioner Casher

The motion passed 3 to 0.

Statement of Economic Interests – Non-Filer

17. In the Matter of Regina Callan, FPPC No. 12/749. Staff: Senior Commission Counsel Dave Bainbridge. Respondent, Regina Callan, serves a Member of the San Francisco Citizens' General Obligation Bond Oversight Committee. Respondent failed to timely file an Annual Statement of Economic Interest for 2011 and 2012 covering the periods January 1, 2011, through December 31, 2011, due April 2, 2012, and January 1, 2012, through December 31, 2012, due April 2, 2013, in violation of Government Code Section 87300 (2 counts). **Total Proposed Penalty: \$800.**

18. In the Matter of Nuno Tavares, FPPC No. 12/811. Staff: Senior Commission Counsel Bridgette Castillo and Political Reform Consultant Jeanette Turvill. Respondent, Nuno Tavares, as a member of the Deferred Compensation Committee, was required to file Statements of Economic Interests. In this matter, Respondent failed to timely file his Assuming Office Statement of Economic Interest covering the period January 31, 2010, through January 31, 2011, due March 2, 2011, failed to timely file his 2011 Annual Statement of Economic Interest covering the period January 1, 2011, through December 31, 2011, due April 2, 2012, and failed to timely file his Annual/Leaving Office Statement of Economic Interests covering the period January 1, 2012, through February 27, 2013, due March 29, 2013, in violation of Government Code Section 87300 (3 Counts). **Total Proposed Penalty: \$600.**

Commissioner Wasserman made a motion to approve Item 18. Commissioner Casher seconded the motion.

Ayes: Vice Chair Eskovitz, Commissioners Wynne, Wasserman and Casher

The motion passed 4 to 0.

Statement of Economic Interests – Non-Filer

19. In the Matter of Williston Warren, FPPC No. 13/1092. Staff: Political Reform Consultant Adrienne Korchmaros. Respondent, Williston Warren, as a Board Member for the California Professional Engineers & Land Surveyors Board, failed to timely file his 2012 Annual Statement of Economic Interests covering the period January 1, 2012, through December 31, 2012, due April 1, 2013, in violation of Government Code Section 87300 (1 count). **Total Proposed Penalty: \$200.**

20. In the Matter of Joanne Culverhouse, FPPC No. 13/1302. Staff: Political Reform Consultant Teri Rindahl. Respondent, Joanne Culverhouse, Laguna Beach Unified School District Principal, failed to timely file her 2012 Annual Statement of Economic Interests covering the period January 1, 2012, through December 31, 2012, due April 2, 2013, in violation of Government Code Section 87300 (1 count). **Total Proposed Penalty: \$200.**

21. In the Matter of Noel Russell-Unterburger, FPPC No. 13/995. Staff: Political Reform Consultant Teri Rindahl. Respondent, Noel Russell-Unterburger, Magnolia Educational & Research Foundation Board Member, failed to timely file his 2012 Annual Statement of Economic Interests covering the period January 1, 2012, through December 31, 2012, due April 2, 2013, in violation of Government Code Section 87300 (1 count). **Total Proposed Penalty: \$200.**

22. In the Matter of Jeanne Huybrechts, FPPC No. 13/1014. Staff: Political Reform Consultant Teri Rindahl. Respondent, Jeanne Huybrechts, Bright Star Secondary Academy Board Member, failed to timely file her 2012 Annual Statement of Economic Interests covering the period January 1, 2012, through December 31, 2012, due April 2, 2013, in violation of Government Code Section 87300 (1 count). **Total Proposed Penalty: \$200.**

23. In the Matter of Andy Quach, FPPC No. 13/1301. Staff: Political Reform Consultant Teri Rindahl. Respondent, Andy Quach, West Orange County Water Board Member, failed to timely file his 2012 Annual Statement of Economic Interests covering the period January 1, 2012, through December 31, 2012, due April 2, 2013, in violation of Government Code Section 87300 (1 count). **Total Proposed Penalty: \$200.**

24. In the Matter of Marc Mitchell, FPPC No. 13/1012. Staff: Political Reform Consultant Teri Rindahl. Respondent, Marc Mitchell, Bright Star Secondary Academy Board Member, failed to timely file his 2012 Annual Statement of Economic Interests covering the period January 1, 2012, through December 31, 2012, due April 2, 2013, in violation of Government Code Section 87300 (1 count). **Total Proposed Penalty: \$200.**

25. In the Matter of Nancy Zoepfl, FPPC No. 13/1015. Staff: Political Reform Consultant Teri Rindahl. Respondent, Nancy Zoepfl, Birmingham Community Charter HS Director of Curriculum, failed to timely file her 2012 Annual Statement of Economic Interests covering the period January 1, 2012, through December 31, 2012, due April 2, 2013, in violation of Government Code Section 87300 (1 count). **Total Proposed Penalty: \$200.**

26. In the Matter of Tracie Bowdoin, FPPC No. 13/1022. Staff: Political Reform Consultant Teri Rindahl. Respondent, Tracie Bowdoin, Birmingham Community Charter HS Director/Assistant Principal, failed to timely file her 2012 Annual Statement of Economic Interests covering the period January 1, 2012, through December 31, 2012, due April 2, 2013, in violation of Government Code Section 87300 (1 count). **Total Proposed Penalty: \$200.**

27. In the Matter of Colleen Milar, FPPC No. 13/1016. Staff: Political Reform Consultant Teri Rindahl. Respondent, Colleen Milar, Birmingham Community Charter HS Board Member, failed to timely file her 2012 Annual Statement of Economic Interests covering the period January 1, 2012, through December 31, 2012, due April 2, 2013, in violation of Government Code Section 87300 (1 count). **Total Proposed Penalty: \$200.**

28. In the Matter of Irvin Castaneda, FPPC No. 13/1021. Staff: Political Reform Consultant Teri Rindahl. Respondent, Irvin Castaneda, Birmingham Community Charter HS Director/Assistant Principal, failed to timely file his 2012 Annual Statement of Economic Interests covering the period January 1, 2012, through December 31, 2012, due April 2, 2013, in violation of Government Code Section 87300 (1 count). **Total Proposed Penalty: \$200.**

Statement of Economic Interests – Non-Reporting

29. In the Matter of Brent Ives, FPPC No. 13/1075. Staff: Political Reform Consultant Jeanette Turvill. Respondent, Brent H. Ives, is the mayor of the City of Tracy. Respondent held a sole proprietorship interest in BHI Management Consulting, located in and doing business in the City of Tracy. Respondent failed to timely disclose his investment in BHI Management Consulting on his Annual Statement of Economic Interests in violation of Government Code Section 87206 (1 count). **Total Proposed Penalty: \$200.**

Proactive Non-Reporting Gift Cases

30. In the Matter of James Goins, FPPC No. 13/605. Staff: Political Reform Consultant Teri Rindahl, Legal Analyst Tracey Frazier, and Law Clerk Selena Farnesi. In this matter, Respondent, James Goins, as the Director of Finance/Treasurer for the City of Richmond, failed to timely disclose gift(s) of: three meals totaling \$204.40 on his 2010 Statement of Economic Interests. All gifts were from E.J. De La Rosa & Co., Inc. and all omissions were in violation of Government Code Section 87207 (1 count). **Total Proposed Penalty: \$200.**

Commissioner Wasserman disclosed a prior relationship with E.J. De La Rosa & Co., and stated that they are a former client. Commissioner Wasserman stated after speaking with General Counsel Zack Morrazzini and the fact that he has no material interest or conflict, he will vote on these matters.

Commissioner Wasserman made a motion to approve items 30-37. Commissioner Casher seconded the motion.

Ayes: Vice Chair Eskovitz, Commissioners Wynne, Wasserman and Casher

The motion passed 4 to 0.

31. In the Matter of Richard Steinke, FPPC No. 13/730. Staff: Legal Analyst Tracey Frazier and Law Clerk Rob Binning. In this matter, Respondent, Richard Steinke, as the Executive Director of the City of Long Beach Harbor Department, failed to timely disclose gift(s) of: golf valued at \$167.49 on his 2010 Statement of Economic Interests. All gifts were from E.J. De La Rosa & Co., Inc. and all omissions were in violation of Government Code Section 87207 (1 count). **Total Proposed Penalty: \$200.**

32. In the Matter of Antonio Medrano, FPPC No. 13/581. Staff: Political Reform Consultant Jeanette Turvill and Legal Analyst Tracey Frazier. In this matter, Respondent, Antonio Medrano, as a Trustee of the West Contra Costa Unified School Board, failed to timely disclose gift(s) of: three meals totaling \$115.29 on his 2010 Statement of Economic Interests. All gifts were from E.J. De La Rosa & Co., Inc. and all omissions were in violation of Government Code Section 87207 (1 counts). **Total Proposed Penalty: \$200.**

33. In the Matter of Lisa Kaplan, FPPC No. 13/631. Staff: Political Reform Consultant Teri Rindahl, Legal Analyst Tracey Frazier, and Law Clerk Selena Farnesi. In this matter, Respondent, Lisa Kaplan, as the Assistant Executive Officer for the Natomas Unified School District, failed to timely disclose gift(s) of: two meals totaling \$137.97 on her 2009 Statement of Economic Interests. All gifts were from E.J. De La

Rosa & Co., Inc. and all omissions were in violation of Government Code Section 87207 (1 count). **Total Proposed Penalty: \$200.**

34. In the Matter of Phillip Davis, FPPC No. 13/438. Staff: Political Reform Consultant Jeanette Turvill and Legal Analyst Tracey Frazier. In this matter, Respondent, Phillip A. Davis, Assistant Director of Finance for the City of Chula Vista, failed to timely disclose gift(s) of: two meals totaling \$149.01 on his 2010 Statement of Economic Interests. All gifts were from E.J. De La Rosa & Co., Inc. and all omissions were in violation of Government Code Section 87207 (1 count). **Total Proposed Penalty: \$200.**

35. In the Matter of Robert Barrios, FPPC No. 13/903. Staff: Legal Analyst Tracey Frazier and Law Clerk Selena Farnesi. In this matter, Respondent, Robert Barrios, as a Member of the El Monte City School District Board, failed to timely disclose gift(s) of: two meals totaling \$242.50 on his 2009 Statement of Economic Interests. All gifts were from E.J. De La Rosa & Co., Inc. and all omissions were in violation of Government Code Section 87207 (1 count). **Total Proposed Penalty: \$200.**

36. In the Matter of Jesus Nava, FPPC No. 13/592. Staff: Political Reform Consultant Jeanette Turvill and Legal Analyst Tracey Frazier. In this matter, Respondent, Jesus Nava, as a former Finance Director for the City of Burlingame, failed to timely disclose gift(s) of: three meals totaling \$104.72 on his 2010 Statement of Economic Interests. All gifts were from E.J. De La Rosa & Co., Inc. and all omissions were in violation of Government Code Section 87207 (1 count). **Total Proposed Penalty: \$200.**

37. In the Matter of Ted Martinez, FPPC No. 13/431. Staff: Political Reform Consultant Jeanette Turvill and Legal Analyst Tracey Frazier. In this matter, Respondent, Ted Martinez, as the Superintendent of Rio Hondo Community College, failed to timely disclose gift(s) of: one meal valued at \$87.81 and refreshments valued at \$39.22 on his 2011 Statement of Economic Interests. All gifts were from E.J. De La Rosa & Co., Inc. and all omissions were in violation of Government Code Section 87207 (1 count). **Total Proposed Penalty: \$200.**

GENERAL ITEMS 38 – 40

38. End of Year Enforcement Report. Presentation of the Enforcement Division's End of Year Report for 2013 to the Commission for review and comment. No action required. Staff: Gary Winuk.

Gary Winuk addressed the Commission regarding the End of Year Enforcement Report and thanked the Enforcement staff, Jaycob Bytel and Rieko Ivaska for their assistance.

Gary highlighted some points from the Report. Commissioner Casher and Wasserman thanked the Enforcement Division for their work on the Report. Commissioner Wasserman asked for an update on compliance with cases in the upcoming months and asked for the Commission to explore coordination violations this year.

39. Adoption of Revisions to Form 801 Payment to Agency Report and the Campaign Forms 460 and 450 instructions for reporting online communication expenditures. Staff: Lynda Cassady

Lynda Cassady addressed the Commission regarding Item 39. Lynda provided details on public comments she received for this Item.

Commissioner Casher made a motion to approve Item 39. Commissioner Wasserman seconded the motion.

Ayes: Vice Chair Eskovitz, Commissioners Wynne, Wasserman and Casher

The motion passed 4 to 0.

40. Adoption of Campaign Manual for Independent Expenditure Committees. Staff: Lynda Cassady

Lynda Cassady addressed the Commission regarding Item 40.

Commissioner Wasserman stated he liked the examples provided in the Manual and that they are very helpful. He thanked Lynda for her work.

Erin Peth addressed the Commission and thanked Lynda and the Technical Assistance Division and Administrative Division staff for their work on the Manual.

Commissioner Casher made a motion to approve Item 40. Commissioner Wasserman seconded the motion.

Ayes: Vice Chair Eskovitz, Commissioners Wynne, Wasserman and Casher

The motion passed 4 to 0.

EXECUTIVE STAFF REPORTS ITEM 41

Administrative Division Report. Staff: Chief of Administration, Tina Daley

Legislative Report. Staff: Senior Commission Counsel and Legislative Coordinator, Sukhi Brar

Litigation Report. Staff: General Counsel, Zackery P. Morazzini

Legal Division Report. Staff: General Counsel, Zackery P. Morazzini

Enforcement Division Report. Staff: Chief of Enforcement, Gary Winuk

Technical Assistance Division Report. Staff: Chief of Technical Assistance Division, Lynda Cassady

Commissioner Casher asked for clarification on a matter in the legal report. Gary Winuk provided clarification.

Commissioner Casher stated he attended the October 11th hearing at the 9th Circuit Court of Appeals on the ProtectMarriage.com case and commended Zack Morazzini on his representation and oral argument at that hearing.

Staff reports were approved as submitted.

Commissioner Casher made a motion to approve Item 40. Commissioner Wasserman seconded the motion.

Ayes: Vice Chair Eskovitz, Commissioners Wynne, Wasserman and Casher

The motion passed 4 to 0.

Commissioner Casher made a motion to adjourn the meeting. Commissioner Wasserman seconded the motion.

Ayes: Vice Chair Eskovitz, Commissioners Wynne, Wasserman, Casher

The motion passed 4 to 0.

The meeting adjourned at 10:42 a.m.

Respectfully submitted,

Dated:

Kelli Breton
Commission Assistant

Approved February 20, 2014

Sean Eskovitz, Vice Chair
Fair Political Practices Commission